

# TUITION AND FEES

## Tuition and Fees

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## Payment

Full course tuition is due upon receipt of a bill (through SIS) from the Student Accounts Office. All fees are nonrefundable. Tuition is refundable only according to the refund schedule. If a student registers for a course but does not attend or officially drop/withdraw from a class, the student remains financially responsible for the tuition and fees associated with the course.

## Application Fee

The application fee is \$75 for all programs. The application fee must be submitted with the application and is not refundable under any circumstances. Johns Hopkins University alumni from any academic program will have their application fee waived. Please contact the Admissions Office to waive your fee.

## Tuition

All tuition in the Advanced Academic Programs division is determined according to the academic program of study and varies across AAP disciplines. Students will be charged tuition based upon individual courses within the program of study in which they have been admitted. If courses are taken outside of a student's program of study, the student will pay the tuition rate in effect for the program in which the course is taken. Restrictions apply for how many courses may be taken outside of a student's academic program and applied toward the degree (see section regarding registering for courses in other programs in AAP and outside of AAP).

## Course Fees

In addition to tuition, some courses require field trip, laboratory, technology, material, or other related fees. These fees, specified in the course schedule (<https://sis.jhu.edu/classes/>) for each term, are payable at the same time as the regular tuition charges and are nonrefundable.

## Technology Fee

All fully online and blended courses in AAP require an additional technology fee. This fee applies to all students registered in online classes, and it is not refundable.

## Withdrawal from Academic Program

Students who elect to discontinue their program of study must formally withdraw from the program in writing by submitting the document via the SEAM online form (<https://support.sis.jhu.edu/case/>). Once students formally withdraw from their program, they are no longer considered

students at AAP and can no longer receive services including, but not limited to, library access, health insurance coverage, or career services. Inactive students are considered Withdrawn.

## Continuation Courses

Students who are in a required thesis/capstone/graduate project/culminating experience course and do not finish in the semester in which they enrolled for it must pay a continuation fee of \$500 for each subsequent term (including summer) until a final grade has been submitted. The continuation course is relevant only for students currently in the process of completing a required thesis/capstone/graduate project/culminating experience and who need more time to finish and are not eligible for an Incomplete. The continuation has a course number in the AAP schedule of classes and must be registered for through SIS. A continuation course is a non-credit extension of an existing course and does not count toward the total number of courses a student may take in their program. A student registered in a continuation course will receive an "in progress," (IP) grade in their original course. Changing an IP grade to a final grade (A through F, Pass) is acceptable at any time before the student's departure from the university, and requires the instructor's approval. Once the IP is resolved for the original course, the continuation course will be listed as "no grade" (NG) on the student's transcript. Students in continuation are subject to the Time Limitation policy. Students may register for continuation for up to two consecutive semesters. Students may submit an appeal for one additional semester of continuation in exceptional circumstances. If the student has not enrolled in the continuation course on or before the add/drop deadline in the subsequent semester, they will be automatically dismissed from the program.

## Graduation Fee

The graduation fee is \$100, payable upon receipt of a bill (through your JHU email account) from the Student Accounts Office. Student Accounts sends this bill upon submission of the application to graduate. Billing schedule is subject to change without advanced notice. However, any student who graduates must pay the \$100 graduation fee.

## Refund Policy

Refunds are made in accordance with the refund schedule. The refund schedule is updated on the website for each semester/term. All registered students are subject to the refund schedule, regardless of attendance. Refunds will be based on the date the request to drop the course is received by the Advanced Academic Programs Registration Office. Refunds are not granted to students suspended or dismissed for disciplinary reasons. Onsite courses (e.g., international or regional) may be subject to a separate refund policy. Courses offered by other JHU divisions are subject to that division's refund schedule.

## Appeal Process

In the case of rare or exceptional personal medical situations or personal military requirements, a student may request to appeal the standard AAP refund schedule/policy. Refund policy appeals must be submitted in writing (and received) by the Advanced Academic Programs Registration Office no later than the last day of classes of the next semester/term. All supporting documentation and/or a thorough written explanation for the appeal must be included. In cases of rare or exceptional medical situations, supporting documentation should be limited to a letter from the appropriate medical professional, detailing the dates of care and the fitness for the student to attend class during that time. The appeal will be reviewed by the associate dean of AAP. Review times may vary depending upon the complexity of the appeal. Average review times for appeals

range from four to six weeks from the date received. All decisions are final.

## Refund Schedule

Drop Date	Refund
Prior to the first day of class	dropped at 100 percent
First week of class and prior to the second week of class	dropped at 90 percent
Second week of class and prior to the third week of class	dropped at 75 percent
Third week of class and prior to the fourth week of class	dropped at 50 percent
Beginning the fourth week of classes, courses will be withdrawn (W appears on transcript)	no refund

Some AAP programs may offer courses at an international location or at a site that is not on the Johns Hopkins University premises. These courses may have different registration deadline requirements and refund schedules, as well as additional registration paperwork and fees. Students should check the website and SIS messaging carefully for these differences.