

NON-DEGREE TRAINING

Postdoctoral Fellows

The Department welcomes individuals who have completed doctoral degrees to postdoctoral fellow (PDF) affiliations. PDFs identify a mentor and enjoy advising from faculty and use of the School's facilities.

Prospective PDFs submit a PDF application (<https://www.jhsph.edu/academics/postdoctoral-training/process-appointmentoffellows.pdf>). The Application requires proof of sponsorship by either the School or an outside agency for the entire period of the program. Post-doctoral fellows may not use personal funds to support themselves during their program. PDFs will not be able to register, be paid, and/or buy health insurance until verification of their official receipt of the doctoral degree is filed and their PDF application is formally approved.

After being admitted to the Program, each fellow should design, in collaboration with their faculty mentor, an **Individualized Development Plan** for their research time with the Department. PDFs should discuss the anticipated duration of their fellowship with their mentor when they begin the fellowship. PDFs wishing to extend their position beyond the agreed-upon time in the acceptance letter will need to send a letter of request and a report of accomplishments or work completed over the past year to their mentor. After meeting with their mentor, PDFs should send these materials to the Senior Academic Coordinator for the Department, Ebony Moore (eamoore@jhu.edu) and copy their mentor. PDFs are evaluated annually and must maintain an appropriate level of professionalism and scientific research for the duration of their program. Upon satisfactory completion of their program, PDFs are issued a Certificate of Completion. PDFs must submit a request form and provide an updated curriculum vitae, a forwarding address, and the start and end dates, approved by their mentor, to the Academic Support Core (JHSPH.epiasc@jhu.edu).

Directors

The Co-Directors for the PDF program, Casey Rebholz (<https://www.jhsph.edu/faculty/directory/profile/3208/casey-m-rebholz/>) and Joe Coresh (<https://www.jhsph.edu/faculty/directory/profile/155/josef-coresh/>) meet regularly with the PDFs for engagement and professional growth. Epidemiology Department PDFs are encouraged to participate in the Epidemiology Postdoctoral Association (EpiPDA) and in the Johns Hopkins Postdoctoral Association (JHPDA (<https://jhpda.jhmi.edu/>)). To join the EpiPDA listserv, please email Jonathan Eichberger at je@jhu.edu. The staff of the Professional Development (<https://pdco.med.jhmi.edu/>) and Career Office provides seminars, workshops, and career development assistance to all PDFs at the JHH campus.

Staff

Senior Academic Coordinator, Ebony Moore, eamoore@jhu.edu, handles questions, concerns, application procedures, and certification of completion for PDFs.

Required Courses and Training

PDFs must adhere to the student code of conduct (<https://my.jhsph.edu/Resources/PoliciesProcedures/ppm/PolicyProcedureMemoranda/Forms/AllItems.aspx>) ("Student_Conduct_Code") for all students of the Johns Hopkins Bloomberg School of Public Health.

PDFs are considered non-degree seeking students and must register for 16 credits during each course term. The Postdoctoral Research Credits course number is PH.340.830 Postdoctoral Research Epidemiology.

PDFs conducting research must complete the School-wide Academic and Research Ethics and Responsible Conduct of Research courses:

PH.550.860 Academic & Research Ethics at JHSPH

The [Avoiding Plagiarism](#) at JHU training, developed by JHU's Sheridan Libraries, is contained within the PH.550.860 Academic & Research Ethics at JHSPH course. This online course, administered through CoursePlus. All students are required to complete this online course by the end of their first term enrolled. In the course, students are asked to upload two certificates to a CoursePlus DropBox showing completion of both parts of this course

- Certificate from JHU for the Avoiding Plagiarism module
- Certificate from SPH for completion of the Responsible Conduct of Research module

Responsible Conduct of Research Course Requirement

Additionally, those who are supported by a National Institutes of Health (NIH) training grant, career development award (individual or institutional), research education grant, or dissertation research grant (including D43, D71, F05, F30, F31, F32, F33, F34, F37, F38, K01, K02, K05, K07, K08, K12, K18, K22, K23, K24, K25, K26, K30, K99/R00, KL1, KL2, R36, T15, T32, T34, T35, T36, T37, T90/R90, TL1, TU2, and U2R) must repeat this in-person requirement every four years. This requirement can be met by completing either of the following two courses:

PH.550.600 Living Science Ethics - Responsible Conduct of Research (1st term) 1 credit

or

PH.306.665 Research Ethics and integrity: U.S. and International Issues (3rd term) 3 credits

Cost of the Program

Tuition

The fee for tuition and research for PDFs is set at \$200 per term by the School and a postdoctoral scholarship covering tuition is generally granted. PDFs have the option of taking up to 16 credits of didactic courses during their fellowship period. PDFs who wish to take academic classes should discuss this with their research mentor as part of their Individualized Development Plan; these courses cannot be transferred into a degree program at a later date. Please visit the School's PDF website (<https://www.jhsph.edu/academics/postdoctoral-training/>) and PDF guidebook (<https://www.jhsph.edu/academics/postdoctoral-training/Postdoc-guidebook-revised.pdf>) for additional critical information.

Living in Baltimore

Generally, PDFs complete their training onsite in Baltimore, MD. The Office of Financial Aid lists the Cost of Living and Health Insurance (<https://www.jhsph.edu/offices-and-services/student-affairs/financial-aid/cost-of-attendance/>).

Information for International PDFs

The Office of International Services (https://ois.jhu.edu/Contact_Us/Medical%20Institutions/) is most helpful for answering questions related to the program.

PDF Helpful Links

- JHSPH Postdoctoral Training (<https://www.jhsph.edu/academics/postdoctoral-training/>)

- Guidelines for PDF NIH Stipend Levels (<https://grants.nih.gov/grants/guide/notice-files/NOT-OD-18-175.html>)
- Postdoctoral Fellows Policy and Procedures Memorandum (PPM) (<https://my.jhsph.edu/Resources/PoliciesProcedures/ppm/Pages/default.aspx>) ("Students_05_Postdoctoral_Fellows")
- Postdoctoral Fellows Guidebook (<http://www.jhsph.edu/academics/postdoctoral-training/Postdoc-guidebook-revised.pdf>)
- Johns Hopkins Postdoctoral Association (JHPDA) (<https://jhpda.jhmi.edu/>)

Certificate Programs

Certificate Programs offer focused academic training in specific areas of public health. They provide a focused way of integrating elective courses into a research area of interest. The School offers over 30 certificates outlined here: <https://www.jhsph.edu/academics/certificate-programs/>.

The Certificates offered by the Department of Epidemiology are:

- Clinical Trials (<http://e-catalog.jhu.edu/public-health/certificates/clinical-trials/>)
- Epidemiology for Public Health Professionals (<http://e-catalog.jhu.edu/public-health/certificates/epi-for-ph-professionals/>)
- Health and Human Rights (<http://e-catalog.jhu.edu/public-health/certificates/health-and-human-rights/>)
- Healthcare Epidemiology and Infection Prevention and Control (<http://e-catalog.jhu.edu/public-health/certificates/healthcare-epi-infection-prevention-control/>)
- Pharmacoepidemiology and Drug Safety Certificate (<http://e-catalog.jhu.edu/public-health/certificates/pharmacoepi-and-drug-safety/>)
- Risk Sciences and Public Policy (<http://e-catalog.jhu.edu/public-health/certificates/risk-sciences-and-public-policy/>) (Epidemiology is one of three sponsoring departments; primary Department Sponsor is Health Policy and Management)

Generally, students interested in a particular certificate will need to forward a brief statement and a CV to the contact person listed. The statement should indicate research/professional interest and background preparation for the certificate and explain how the additional certificate will be beneficial to the student's career. Many of the Certificates also require a planning chart of the courses including term/year to meet the Certificate's requirements.

Applying for a certificate as an enrolled degree candidate in Epidemiology at JHSPH: <https://www.jhsph.edu/academics/certificate-programs/how-to-apply/jhsph-degree-students.html>. Many of the Certificates require formal acceptance prior to beginning the coursework. Students can count just 6 credits of the coursework taken toward a Certificate before acceptance into the Certificate program. Students who enroll in the last course of a certificate should complete and submit the Notification of Completion form during add/drop of that final term. Once the Certificate requirements have been satisfied, please comply with all completion instructions; **certificates cannot be processed retroactively** <https://www.jhsph.edu/academics/certificate-programs/completion.html>. Please see the individual certificate page or the Certificate FAQs <https://www.jhsph.edu/academics/certificate-programs/faqs.html> for more information.

Graduate Summer Institute of Epidemiology and Biostatistics

The Graduate Summer Institute <https://www.jhsph.edu/departments/epidemiology/continuing-education/graduate-summer-institute-of-epidemiology-and-biostatistics/index.html> (<https://www.jhsph.edu/departments/epidemiology/continuing-education/graduate-summer-institute-of-epidemiology-and-biostatistics/>) offers short, intensive courses in epidemiology and biostatistics intended to develop an understanding of the principles, methodologic strategies and practical aspects of epidemiological research. The Department has offered the Summer Institute Program since 1983 and has trained thousands of students from the U.S. and around the world. Institute participants include students, clinicians, public health practitioners, physicians in training, and those considering a career in public health. Tuition for the GSIEB is assessed separately from the regular academic year and current degree-seeking students in epidemiology are responsible for 100% of institute tuition.