PHD PRELIMINARY AND FINAL ORAL EXAM CRITERIA

Committee Composition

Five members all with an earned Research Doctorate, all tenured or tenure eligible in Johns Hopkins University[[1]](#footnote-1)[[2]](#footnote-2). :

1. Three (3) SON faculty members with primary appointment at the SON including the student’s advisor.[[3]](#footnote-3)
2. One (1) faculty member from outside the SON but within Johns Hopkins University with a rank of associate professor or higher.
3. One (1) committee member from any department or outside of the University pending committee approval 2

CRITERIA FOR SELECTING EXAMINATION COMMITTEE CHAIR

The Examination Committee Chair will be the most senior ranking member of the Committee. If two members have the same ranks, the chair is the one who has been in that rank the longest. However, if the most senior ranked member is also the student’s advisor, the second most senior-ranked member will be the Examination Committee Chair.

**THE JOHNS HOPKINS UNIVERSITY  
SCHOOL OF NURSING**

**Oral Examination for the PhD Degree**

Please complete and submit typed form to the Program Administrator at least 60 days in advance of proposed date. Please review procedures and criteria before completing this form.

Exam:  Preliminary  Final

Proposed Date of Examination \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hour\_\_\_\_\_\_\_ Location\_\_\_\_\_\_\_\_\_\_Student ID\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of Presentation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Candidate’s Full Name and credentials: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Committee is made up of five members. There should be 3 members from within the SON and a minimum of 1 member from another JHU PhD granting school/department/program. The fifth member may be from inside or outside the SON or JHU. One adjunct or one scientist faculty may serve on the Committee (but not both) and they may not serve as the chair. Please note that alternates should be selected such that they fulfill the requirements listed above in the event of an absence.

**PROPOSED EXAMINING COMMITTEE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Faculty Name and Credentials** | **Rank** | **Email and Phone Number** | **School Affiliation** |
| 1. |  |  | Must be SON Advisor |
| 2. |  |  | Must be from SON |
| 3. |  |  | Must be from SON |
| 4. |  |  | Must be from JHU but outside SON  Affiliation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 5. |  |  | May be from SON, JHU, or outside JHU  Affiliation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Alternates**

|  |  |  |  |
| --- | --- | --- | --- |
| **Faculty Name and Credentials** | **Rank** | **Email and Phone Number** | **School Affiliation** |
| 1. |  |  | Must be from SON |
| 2. |  |  | Must be from JHU but outside SON Affiliation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

Proposed Examination Approved By:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Director Date Chair Date  
 PhD Admissions, Progressions, and Graduation Committee

REPORT OF RESULTS.  
Signature of all examiners present must appear below:

 Unconditional Pass  Conditional Pass (Explanation required)  Fail (Explanation required)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Chair, Examination Committee Date of Examination

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 4. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Faculty that do not have an earned Research Doctorate (e.g., DNP, MD), is not tenure-eligible (e.g., Practice-Education Track), or is from outside the University, must have Curriculum Vitae (CV) submitted to School of Nursing PhD Admissions, Progression and Graduation Committee for approval. [↑](#footnote-ref-1)
2. Each committee may include only 1 member who is not on faculty at Johns Hopkins University. Faculty members at other institutions and adjunct faculty must be reviewed and approved by the School of Nursing PhD Admissions, Progression and Graduation Committee prior to participation in the Oral Examination. Occasionally, one adjunct or one scientist faculty member, but not both, may serve on the Committee. Neither may serve as the Chair. [↑](#footnote-ref-2)
3. SON faculty members are defined as those having primary appointment in the Johns Hopkins School of Nursing. [↑](#footnote-ref-3)