

ADMISSION REQUIREMENTS

Admission Requirements

Johns Hopkins Engineering for Professionals encourages all interested students to apply. Qualified students may structure their coursework to pursue a specific degree or certificate program, or they may take courses under the Special Student (i.e., non-degree-seeking) designation if they have met program and course prerequisites. An applicant may be admitted in one of four categories:

1. Master's Degree candidate
2. Post-Master's Certificate candidate
3. Graduate Certificate candidate
4. Special Student

An applicant must meet the general admission requirements appropriate for all graduate study and the specific admission requirements for the desired program. Note that these requirements represent minimum standards for admission; the final decision on an applicant's suitability for a given program is made by the admissions committee for that program. The general application procedures and admission requirements are stated below. Please refer to the individual program sections for additional specific requirements.

Applicants who have been dismissed or suspended by any college or university, including Johns Hopkins, within the past four years are not eligible for admission.

Alternative Status

Students who enroll with an alternative status other than full admit status, such as "provisional" or "conditional" status, are subject to meeting additional requirements before matriculating as a fully admitted student. If students fail to meet the alternative status requirements, they are not eligible to earn full admit status.

Provisional Status

Under this status, a student must complete required prerequisite courses prior to review for full admit status. The student should begin this coursework within one year either at Engineering for Professionals or at another institution, with notification to EP. While completing the required coursework, the student should report their progress to their program coordinator (<https://ep.jhu.edu/student-services/new-student-orientation/program-coordinators-and-advisors/>). Upon completing all prerequisite courses, the student should notify their program coordinator promptly so that their enrollment status can be updated to full admit status. The student should also provide any additional transcripts or grade reports of coursework, if applicable.

Conditional Status

Under this status, a student must earn specific grades or successfully complete specific courses within a specified timeframe. All conditions will be stated in the letter granting the student conditional status. Upon completing all conditional courses, the student should notify their program coordinator promptly so that their enrollment status can be updated to full admit status.

Master's Degree Candidates

General admission requirements for master's degree candidates are as follows:

- a bachelor's degree from a regionally accredited college or university (or a graduate degree in a technical discipline), or in the last semester of undergraduate study;
- a grade point average of at least 3.0 on a 4.0 scale (B or above) in the latter half of their undergraduate studies (when reviewing an application, the candidate's academic and professional background will be considered);
- official transcripts from all post-secondary institutions attended;
- an application form submitted online; and
- any additional program-specific requirements (e.g., a résumé, statement of purpose, letter of recommendation, etc.).

Post-Master's Certificate Candidates

To accommodate students who wish to pursue studies beyond the master's degree, many of the disciplines in the programs offer a certificate of post-master's study. This program is intended to add depth, breadth, or both in the discipline of the student's master's degree or a closely related one.

General admission requirements for post-master's certificate candidates are as follows:

- a master's degree in a relevant engineering or science discipline;
- official transcripts from all post-secondary institutions attended;
- an application form submitted online; and
- any additional program-specific requirements (e.g., a résumé, statement of purpose, letter of recommendation, etc.).

After acceptance, each student is assigned an advisor with whom he or she may jointly design a program tailored to individual educational objectives.

Graduate Certificate Candidates

The graduate certificate is offered in a select number of degree disciplines and is directed toward students who may not need a master's degree, may not have the opportunity to pursue the entire master's degree, or may wish to focus their studies on a set of courses in a specific subject area. The certificate generally consists of four to six courses. The program area of study specifies the selection and number of applicable courses.

General admission requirements for graduate certificate candidates are as follows:

- a bachelor's degree from a regionally accredited college or university (or a graduate degree in a technical discipline), or in the last semester of undergraduate study;
- a grade point average of at least 3.0 on a 4.0 scale (B or above) in the latter half of their undergraduate studies (when reviewing an application, the candidate's academic and professional background will be considered);
- official transcripts from all post-secondary institutions attended;
- an application form submitted online; and
- any additional program-specific requirements (e.g., a résumé, statement of purpose, letter of recommendation, etc.).

After acceptance, each student is assigned an advisor with whom he or she jointly may design a program tailored to individual educational objectives.

Lifelong Learning: Special Students

Qualified students who wish to enhance their knowledge, continue their education, and advance their careers through professional development, but who do not wish to commit to a master's degree or advanced certificate program, are welcome to take classes as special students in the Johns Hopkins Engineering for Professionals program. *Special students are non-degree seeking students who take courses at Johns Hopkins Engineering for Professionals.* If you take classes as a special student and later enroll in a master's degree program at EP, it is possible that the courses you took as a special student will apply to the degree.

General admission requirements for Special Students are as follows:

- a bachelor's degree from a regionally accredited college or university (or a graduate degree in a technical discipline), or in the last semester of undergraduate study;
- a grade point average of at least 3.0 on a 4.0 scale (B or above) in the latter half of their undergraduate studies (when reviewing an application, the candidate's academic and professional background will be considered);
- official transcripts from all post-secondary institutions attended;
- an application form submitted online; and
- any additional program-specific requirements (e.g., a résumé, statement of purpose, letter of recommendation, etc.).

Application Procedures

To be considered for admission to a degree or certificate program or to take courses as a Special Student, an applicant must submit an online application. The application is available online at ep.jhu.edu/apply (<https://apps.ep.jhu.edu/apply/>). Complete instructions are available on the website.

An application for admission is not reviewed by an admissions committee until the application is complete. Once admitted, please note that official transcripts from all institutions attended must be sent electronically via the Scrip-Safe network. If your institution does not send electronic transcripts, you must request that your institution mail official transcripts directly to Engineering for Professionals. Failure to provide all official transcripts, a résumé (if necessary), and supporting documents will prevent future enrollment beyond the first semester. Please allow four to six weeks for application processing once all materials have been received.

Admission to Other Divisions of the University

Any student who wishes to transfer to another school in the university or to a full-time engineering program must apply to the appropriate department or to the Office of Admissions. Admission to a Johns Hopkins Engineering for Professionals program establishes no claim or priority for admission to other divisions of the university.

International Applicants

Johns Hopkins Engineering for Professionals is a mostly online program and, thus, is not authorized to certify the I-20 form required for a student visa. **International students in the part-time programs at Johns Hopkins Engineering study online and earn their degrees from their country of residence.** Those holding student visas granted by other universities are not allowed to register for classes and cannot be accepted as degree candidates or Special Students. For visa information, contact the Johns Hopkins Office of International Services at Homewood at ois.jhu.edu (<http://ois.jhu.edu/>).

International Credential Evaluation

Applicants who hold degrees or have earned credits from non-US institutions must have their academic records evaluated by World Education Services, Inc., before they can be considered for graduate or Special Student status or admission to a degree/certificate program. In addition to submitting official records to Johns Hopkins Engineering for Professionals, applicants must make arrangements with the credential evaluation agency listed below for an evaluation of the degree, an assessment of the overall grade point average, and a course-by-course evaluation. Applicants are asked to submit their evaluation electronically so that the evaluation is sent directly to Johns Hopkins University.

World Education Services, Inc.
P. O. Box 745
Old Chelsea Station
New York, NY 10113-0745
Telephone: 212-966-6311
Fax: 212-966-6395
E-mail: info@wes.org

English Proficiency

Johns Hopkins requires students to have English proficiency for their courses of study. All international applicants must submit proof of their proficiency in English via the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) before they can be offered admission.

A minimum score of 600 (paper-based), 250 (computer-based), or 104 (Internet-based) is required on the TOEFL; for the IELTS, an overall band score of at least 7.0 is required. The Johns Hopkins Engineering for Professionals admissions office requires official copies of all results.

At the discretion of the admissions office, the applicant may request to waive this requirement based on having at least one of the following:

- A conferred degree from an U.S. institution
- A conferred degree from an institution with English instruction
- More than three years of work experience in the U.S.
- Citizenship from a country where English is the official language

An applicant must contact their program coordinator (<https://ep.jhu.edu/student-services/new-student-orientation/program-coordinators-and-advisors/>) to request and complete a waiver form.

Requests to Change Program of Study

A student who wishes to change his/her status (e.g., from Special Student to master's degree candidate) or field of study (e.g., from Engineering Management to Systems Engineering, or from the general Computer Science program to the Communications and Networking concentration) must send a written request to their program coordinator (<https://ep.jhu.edu/student-services/new-student-orientation/program-coordinators-and-advisors/>).

The student must meet all the admission requirements of the new program.

Revocation of Admission

If Johns Hopkins University receives false, fraudulent, deceitful, or misrepresented information that is material to student admissions as part of the application process, the student is subject to sanctions. These sanctions can include denial or revocation of admission and revocation of credits or degree(s) earned at Johns Hopkins University.

Johns Hopkins University will notate the imposed sanctions on the student's transcript and may notify other institutions where a student is or seeks to enroll of the imposed sanctions.