

# ADMISSION REQUIREMENTS

## Admission Requirements

Johns Hopkins Engineering for Professionals encourages all interested students to apply. Qualified students may structure their coursework to pursue a specific degree or certificate program, or they may take courses under the Special Student (i.e., non-degree-seeking) designation if they have met program and course prerequisites. An applicant may be admitted in one of four categories:

1. Graduate Certificate candidate
2. Master's Degree candidate
3. Post-Master's Certificate candidate
4. Special Student

An applicant must meet the general admission requirements appropriate for all graduate study and the specific admission requirements for the desired program (<https://e-catalogue.jhu.edu/engineering/engineering-professionals/#programstext>). Note that these requirements represent minimum standards for admission; the final decision on an applicant's suitability for a given program is made by the admissions committee for that program. The general application procedures and admission requirements are stated below. Please refer to the individual program sections for additional specific requirements.

Applicants who have been dismissed or suspended by any college or university, including Johns Hopkins, within the past four years are not eligible for admission.

### Alternative Status

Students who enroll with an alternative status other than full admit status, such as "provisional" or "conditional" status, are subject to meeting additional requirements before matriculating as a fully admitted student. If students fail to meet the alternative status requirements, they are not eligible to earn full admit status.

### Provisional Status

Under this status, a student must complete prerequisite courses outlined in their offer letter prior to review for full admit status. The student should begin this coursework within one year either at Engineering for Professionals or at another institution, with notification to EP. While completing the required coursework, the student should report their progress to their admissions coordinator (<https://ep.jhu.edu/admissions-aid/>). Students must earn a B– or better in prerequisite courses to receive full admission status. A grade below B– will result in the loss of provisional student status, and the student would need to reapply to the program before regaining registration access. Upon completing all prerequisite courses, the student should notify their admissions coordinator (<https://ep.jhu.edu/admissions-aid/>) promptly so that their enrollment status can be updated to full admit status. The student should also provide any additional transcripts or grade reports of coursework, if applicable. Students under provisional status are not permitted to enroll in graduate-level coursework.

### Conditional Status

Under this status, a student must earn specific grades or successfully complete specific courses within a specified timeframe. All conditions will be stated in the letter granting the student conditional status. Upon successfully completing all conditional courses, the student will receive full admit status.

## Graduate (Post-Baccalaureate) Certificate and Master's Degree Candidates

General admission requirements for graduate certificate and master's degree candidates are as follows:

- Except as provided herein, applicants must be in the last semester of undergraduate study at or hold a bachelor's or graduate degree from a US regionally accredited college or university. While there is no automatic prohibition of the admission of students from US nationally accredited colleges or universities, EP retains the right to assess an applicant's courses and/or degrees earned from one of those institutions to determine their academic readiness for the Program. Applicants who hold degrees from international institutions are encouraged to apply and must meet the requirements listed below.
- Applicants must submit official transcripts from all post-secondary institutions attended.
- An application form must be submitted online.
- Applicants must also meet any additional program-specific requirements (e.g., a résumé, statement of purpose, letter of recommendation, etc.).

Admitted students typically have earned a grade point average of at least 3.0 on a 4.0 scale (B or above) in the latter half of their undergraduate studies (when reviewing an application, the candidate's academic and professional background will be considered). After acceptance, each student is assigned an advisor with whom they jointly may design a program tailored to individual educational objectives.

### Post-Master's Certificate Candidates

To accommodate students who wish to pursue studies beyond the master's degree, many of the disciplines in the programs offer a certificate of post-master's study. This program is intended to add depth, breadth, or both in the discipline of the student's master's degree or a closely related one.

General admission requirements for post-master's certificate candidates are as follows:

- Except as provided herein, applicants must be in the last semester of graduate study at or hold a graduate degree from a US regionally accredited college or university. While there is no automatic prohibition of the admission of students from US nationally accredited colleges or universities, EP retains the right to assess an applicant's courses and/or degrees earned from one of those institutions to determine their academic readiness for the Program. Applicants who hold degrees from international institutions are encouraged to apply and must meet the requirements listed below.
- Applicants must submit official transcripts from all post-secondary institutions attended.
- An application form must be submitted online.
- Applicants must also meet any additional program-specific requirements (e.g., a résumé, statement of purpose, letter of recommendation, etc.).

After acceptance, each student is assigned an advisor with whom they may jointly design a program tailored to individual educational objectives.

### Special (Non-Degree) Students

Qualified students who wish to enhance their knowledge, continue their education, and advance their careers through professional development,

but who do not wish to commit to a master's degree or advanced certificate program, are welcome to take classes as special students in the Johns Hopkins Engineering for Professionals program. *Special students are non-degree seeking students who take courses at Johns Hopkins Engineering for Professionals.* If you take classes as a special student and later enroll in a master's degree program at EP, it is possible that the courses you took as a special student will apply to the degree.

General admission requirements for Special Students are as follows:

- a bachelor's degree from a regionally accredited college or university (or a graduate degree in a technical discipline), or in the last semester of undergraduate study;
- official transcripts from all post-secondary institutions attended;
- an application form submitted online; and
- any additional program-specific requirements (e.g., a résumé, statement of purpose, letter of recommendation, etc.).

General admissions requirements for Visiting Special Students are as follows:

- must be a currently enrolled full-time or part-time undergraduate or graduate student at a non-JHU institution;
- an application form submitted online; and
- a letter from their current academic advisor with specific course information (e.g., approved courses, etc.).

Admitted students typically have earned a grade point average of at least 3.0 on a 4.0 scale (B or above) in the latter half of their undergraduate studies (when reviewing an application, the candidate's academic and professional background will be considered).

## Application Procedures

An application for admission is not reviewed by an admissions committee until the application is complete. Once admitted, official transcripts from all institutions attended must be sent electronically. If your institution does not send electronic transcripts, you must request that your institution email official transcripts directly to [ep-transcripts@jhu.edu](mailto:ep-transcripts@jhu.edu) or mail the current mailing address found on the EP website (<https://ep.jhu.edu/admissions-aid/>). Failure to provide all official transcripts, a résumé (if necessary), and supporting documents will prevent future enrollment beyond the first semester. Please allow two to four weeks for application processing once all materials have been received. Admitted students are required to accept their offer by the deadline stated in their admission letter to enroll. They also must enroll within one year of their admission offer to maintain active student status. Students with an inactive status must reapply to enroll. Readmission is not guaranteed.

## Admission to Other Divisions of the University

Any student who wishes to transfer to another school in the university or to a full-time engineering program must apply to the appropriate department or to the Office of Admissions. Admission to a Johns Hopkins Engineering for Professionals program establishes no claim or priority for admission to other divisions of the university.

## International Applicants

No Engineering for Professionals programs qualify for F-1 or J-1 student sponsorship. Legal Permanent Residents and non-immigrants who are otherwise physically present in the U.S. and in a status that allows for full or part-time study may pursue this program. Those holding student visas granted by other universities are not allowed to register for classes and

cannot be accepted as degree candidates or Special Students. For visa information, contact the Johns Hopkins Office of International Services at Homewood at [ois.jhu.edu](http://ois.jhu.edu) (<http://ois.jhu.edu/>).

## International Credential Evaluation

All applicants who hold a degree or have earned credits from non-US institutions must have their academic records evaluated using a course-by-course evaluation, accredited by NACES ([naces.org/members](http://naces.org/members)) before they can be considered for graduate admission of any kind. We strongly recommend:

WES ICAP (<https://www.wes.org/>)

SpanTran (<https://spanside.my.salesforce-sites.com/>)

SpantranApplication/?Id=b00a7493-cc36-4686-82c2-7cd1bde7500)

Please note that if using a provider, like WES, this evaluation may take up to 7 days once received and verified.

## English Proficiency

Johns Hopkins requires students to have English proficiency for their courses of study. All international applicants must submit proof of their proficiency in English via the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) before they can be offered admission.

A minimum score of 600 (paper-based), 250 (computer-based), or 100 (Internet-based) is required on the TOEFL; for the IELTS, an overall band score of at least 7.0 is required. The Johns Hopkins Engineering for Professionals admissions office requires official copies of all results.

At the discretion of the admissions office, the applicant may request to waive this requirement based on having at least one of the following:

- A conferred degree from an U.S. institution
- A conferred degree from an institution with English instruction
- More than three years of work experience in the U.S.
- Citizenship from a country where English is the official language

An applicant must contact their admissions coordinator (<https://ep.jhu.edu/admissions-aid/>) to request and complete a waiver form.

## Requests to Change Program of Study

A student who wishes to change their status (e.g., from special student to master's degree candidate) or field of study (e.g., from Engineering Management to Systems Engineering, or from the general Computer Science program to the Communications and Networking concentration) must send a written request to the Director of Admissions ([saltman6@jhu.edu](mailto:saltman6@jhu.edu)). The student must meet all the admission requirements of the new program and be issued a new offer letter before enrolling in a new program of study.

## Revocation of Admission

If Johns Hopkins University receives false, fraudulent, deceitful, or misrepresented information that is material to student admissions as part of the application process, the student is subject to sanctions. These sanctions can include denial or revocation of admission and revocation of credits or degree(s) earned at Johns Hopkins University. Johns Hopkins University will notate the imposed sanctions on the student's transcript and may notify other institutions of the imposed sanctions where a student is or seeks to enroll.