

EDUCATION, MASTER OF SCIENCE - SCHOOL ADMINISTRATION AND SUPERVISION

School Administration and Supervision

The School of Education is not accepting or admitting new students into the Master of Science School Administration and Supervision program for the academic year 2025-2026

This Master of Science (MS) in Education concentration is designed for certified teachers and other certified personnel pursuing leadership positions in kindergarten through grade 12 (K-12) school settings and is approved by the Maryland State Department of Education (MSDE) for certification in school administration and supervision. Designed primarily for those pursuing principalship and supervisor positions, this 39-credit program is aligned with the nationally recognized Professional Standards for Educational Leaders (PSEL), as well as with the Maryland Instructional Leadership Framework outcomes. The program is also appropriate for preparing department chairs, team leaders, or curriculum coordinators.

In addition to the standard School of Education admission requirements, applicants are expected to: be certified teachers or other certified school personnel; have 27 months teaching experience; be currently employed by a school district or an accredited independent school and be able to identify a person who will serve as a mentor (during final internship course). The mentor must have either Administrator I or II certification and be currently working in an administrative or supervisory capacity. Additionally, the mentor should be willing to coach the intern and to meet on a regular basis to provide assistance to the intern in experiencing the many facets of leadership.

A strong emphasis is placed upon the provision of opportunities for students to develop the skills and competencies that are necessary for successful educational leadership. Students have the opportunity to combine their practical experience with current research regarding best practices in areas such as leadership, curriculum and instruction, school law, technology, and other important curricula areas. The seminar is a capstone course where students synthesize prior learning as well as explore some current issues; the internship provides an opportunity for students to create a portfolio based on hands-on experiences in a school. The internship is completed in the school where the students are assigned to work and is completed under the careful supervision of a certified in-school mentor and a university supervisor.

Note: As of October 15, 2020 the Maryland State Department of Education (MSDE) requires candidates seeking Administrator I certification to complete 3 credits in Special Education (COMAR 13A.12.04.01). Students may earn credits through the School of Education or transfer them in from another accredited institution.

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School Administration and Supervision PROGRAM PLAN

Code	Title	Credits
First Sequence of Concentration Requirements		
Must be taken prior to the second sequence.		
ED.851.601	Organization and Administration of Schools	3
ED.851.603	School Law	3
ED.851.705	Effective Leadership	3
ED.851.708	Systemic Change Process for School Improvement	3
ED.852.602	Supervision and Professional Development	3
ED.881.610	Curriculum Theory, Development, and Implementation	3
ED.880.624	Evaluation and Research in Education	3
ED.881.622	Advanced Instructional Strategies	3
Second Sequence of Concentration Requirements		
ED.851.609	Administrative and Instructional Uses of Technology <small>*multiple technology courses available as a substitution. Consult advisor</small>	3
ED.851.616	Issues in K-12 Education Policy	3
Elective Courses		
Select one of the following: <small>*multiple substitutions available. Consult advisor</small>		
ED.851.512	Politics of Education	3
ED.851.630	School, Family, and Community Collaboration for School Improvement I	
ED.882.524	Education of Culturally Diverse Students	
The following courses may be taken only after completing the first sequence of 24 credits:		
ED.851.809	Seminar in Educational Administration and Supervision	3
ED.851.810	Internship in Administration and Supervision	3
Total Credits		39

Please note that students must attend an organizational meeting or make arrangements to meet with the program coordinator in the semester prior to registering for the internship.

Note: Students enrolled in the MS in School Administration and Supervision program may not simultaneously enroll in, nor are they eligible to earn, the Graduate Certificate in School Administration and Supervision.

School Administration and Supervision

Upon successful completion of the program, we expect students will:

- Demonstrate specific content knowledge regarding school leadership.
- Demonstrate knowledge of skills needed for collaborating with staff and others to create a vision and plan of improvement for a school.
- Demonstrate skills and dispositions that are needed to manage and to lead with respect to human and material resources and the total organization of a school.
- Demonstrate knowledge, skills, and dispositions that promote effective school, family, and community engagement.
- Demonstrate the ability to assess and to understand the larger context in which educators work today.
- Demonstrate knowledge of strategies and procedures for working fairly and justly with all stakeholders in a diverse school environment.
- Demonstrate knowledge of strategies and processes for providing a school instructional program for all students that is evaluated

for effectiveness based on student achievement and other relevant factors (i.e., attendance, for example).

- Become reflective practitioners who are skilled in data-based decision making and the use of technology for instructional and administrative purposes.
- Demonstrate skills and strategies related to the safe and orderly operation of a school.