

ACADEMIC AND STUDENT POLICIES

General Registration Policy

Only students who have been admitted to a program (or as a Graduate Special Student) may register for courses. Students are encouraged to register for courses as early as possible during each registration period since a course may close or be canceled due to low enrollment before the end of registration. Students may not sit in on a class without being officially registered for that class, nor should they contact instructors to request permission to register for or attend a closed course. Students who fail to complete their registration and sit in on a class will not receive a grade or credit for attending the class.

Registration begins several months before each semester (see Academic Calendar (<https://education.jhu.edu/student-resources/office-of-the-registrar/2020-2021-academic-calendar/>)). Students who have been admitted to a program may register for courses online using the School of Education's SIS Self-Service website. Registration materials may also be brought to any campus center or to the Office of the Registrar at the Columbia Center. When registering online, by mail, or by fax, students may choose to pay then or be electronically billed. *For the most up-to-date listing of the School of Education's course offerings, please visit <https://sis.jhu.edu/classes/>.*

When students initially register for courses each semester, they will be charged tuition fees and a non-refundable \$175 registration fee. Following their initial course registration, students may register for additional courses without being subject to any additional course registration fees. Please see Student Accounts (<https://education.jhu.edu/student-resources/student-accounts/>) for more information.

Registrations are processed as they are received. If a selected course is full, a student may be placed in an alternate course or on a waitlist (if applicable). Additional information regarding registration may be found in the online course schedule, <https://sis.jhu.edu/classes/>.

Note: Students should use their student JHED ID number to register for courses. All outstanding debts to Johns Hopkins University must be paid in full in order to register for courses.

For additional registration and enrollment related policies, please visit:

- Adding a Course (<https://education.jhu.edu/student-resources/office-of-the-registrar/registration-and-enrollment/adding-a-course/>)
- Auditing a Course (<https://education.jhu.edu/student-resources/office-of-the-registrar/registration-and-enrollment/auditing-a-course/>)
- Course Load (<https://education.jhu.edu/student-resources/office-of-the-registrar/registration-and-enrollment/course-load/>)
- Dropping/Withdrawing from a Course (<https://education.jhu.edu/student-resources/office-of-the-registrar/registration-and-enrollment/dropping-withdrawing-from-a-course/>)
- Wait Lists (<https://education.jhu.edu/student-resources/office-of-the-registrar/registration-and-enrollment/waitlists/>)
- Leaves of Absence (<https://education.jhu.edu/student-resources/office-of-the-registrar/registration-and-enrollment/leave-of-absence/>)
- Withdrawal from a Program (<https://education.jhu.edu/student-resources/office-of-the-registrar/registration-and-enrollment/changing-withdrawing-from-programs/>)
- Interdivisional Registration (<https://education.jhu.edu/student-resources/office-of-the-registrar/registration-and-enrollment/interdivisional-registration/>)
- Refunds (including Exceptions to the Refund Policy) (<https://education.jhu.edu/student-resources/office-of-the-registrar/registration-and-enrollment/refund-policies/>)
- Attendance/Participation (<https://education.jhu.edu/student-resources/office-of-the-registrar/registration-and-enrollment/attendance-participation/>)