

SCHEDULES AND CHARTS

Appendix D Schedules and Charts

Schedule A: 2020/2021 Billing Schedule

JHU Carey Business School

The Bill Covers Charges and Payments Applied to Your Student Account Between the Following Dates

Summer 2020

April 9, 2020 - May 13, 2020 May 14, 2020 July 1, 2020

May 14, 2020 – June 10, 2020 June 11, 2020 July 1, 2020

Summer Intensive / Fall 2020

April 9, 2020 - May 13, 2020 July 9, 2020 September 1, 2020

May 14, 2020 – June 10, 2020 July 9, 2020 September 1, 2020

June 11, 2020 – July 8, 2020 July 9, 2020 September 1, 2020

July 9, 2020 - August 12, 2020 August 13, 2020 September 1, 2020

August 13, 2020 - September 9, 2020 September 10, 2020 October 1, 2020

September 10, 2020 – October 14, 2020 October 15, 2020 October 25, 2020

Spring 2021

October 15, 2020 - November 11, 2020 November 12, 2020 February 1, 2021

November 12, 2020 - December 9, 2020 December 10, 2020 February 1, 2021

December 10, 2020 - January 13, 2021 January 14, 2021 February 1, 2021

January 14, 2021 - February 10, 2021 February 11, 2021 March 1, 2021

February 11, 2021 - March 10, 2021 March 11, 2021 April 1, 2021

March 11, 2021 - April 14, 2021 April 15, 2021 May 1, 2021

¹ Due Dates as they appear are subject to change

Schedule B: 2020/2021 Part-time and Full-time Payment Plan Schedule

JHU Carey Business School

Semester	Payment Plan Enrollment Start Date	Payment Plan Enrollment End Date	First Payment Due	Payment Plan Options
Summer 2020	March 30, 2020	June 1, 2020	June 1, 2020	Three installments due the 1st of each month. First payment due June 1st; remaining balance due on the first of July and August.
Summer Intensive / Fall 2020	April 20, 2020	August 1, 2020	August 1, 2020	Five installments due the 1st of each month. First payment due August 1st; remaining balance due on the 1st of September, October, November, and December.
Spring 2021	Oct 26, 2020	January 1, 2021	January 1, 2021	Five installments due the 1st of each month. First payment due January 1st; remaining balance due on the 1st of February, March, April, and May.

To enroll in a monthly payment plan, contact Tuition Management Systems (TMS) either by phone at 1-888-713-7238 or visit their website at www.afford.com/jhucarey (<http://www.afford.com/jhucarey/>)

2019-2020 Course Withdrawal Schedule Policy

JHU Carey Business School

Event	January Intersession	Courses that Meet 8 Class Sessions (including Online courses)
No notation on transcript if student drops course	prior to the 3rd class session	prior to the 3rd class session (before 11:59 pm Eastern Time on the 14th day)

Withdrawn ("W") noted on transcript if student withdraws from course	prior to the 4th class session	prior to the 4th class session (after 12:00 am Eastern Time on the 15th day and before 11:59 pm Eastern Time on the 21st day)
Student may not withdraw from a course	once the 4th session begins	once the 4th session begins (after 12:00 am Eastern Time on the 22nd day)

PETFORM2017.pdf (<http://carey.jhu.edu/uploads/documents/PETFORM2017.pdf>) and mailed with supporting documentation to:

Registrar's Office
 Johns Hopkins Carey Business School
 100 International Drive
 Baltimore, MD 21202

Submissions may also be faxed to 410-800-4096 or emailed to carey.registration@jhu.edu.

2019–2020 Refund Schedule JHU Carey Business School

Refund	January Intercession	Courses that Meet 8 Sessions	Online Courses - 8 Week Session
100%	From the day of registration, Onsite courses: prior to the 2nd class session Online courses: prior to the 8th day of the session (before 11:59pm Eastern Time on the 7th day)		
70%	From the 2nd class session and prior to the 3rd class session	From the 2nd class session and prior to the 3rd class session	From the 8th day of the session and prior to the 15th day of the session (before 11:59pm Eastern Time on the 14th day)
50%	From the 3rd class session and prior to the 4th class session	From the 3rd class session and prior to the 4th class session	From the 15th day of the session and prior to the 22nd day of the session (before 11:59pm Eastern Time on the 21st day)
0%	Once the 4th class begins there is no refund	Once the 4th class begins there is no refund	Once the 22nd day of the session begins, there is no refund

Full-Time Students

A full-time student who is academically suspended or receives an honor code violation, and required to leave Carey for a semester or permanently, will not receive a refund for tuition charged at the time of the suspension, during a semester. A prorated portion of the tuition will be applied to future semesters based on the refund schedule for academically suspended students. If a student fails to return or is dismissed permanently, no refund will be given. In instances where a student is receiving federal financial aid, the aid will be recalculated and refunded to the federal government. The student is still responsible for the entirety of the tuition.

In order to receive the degree for the full-time students program of study, the student must pay the entire published cost of the tuition regardless of the number of terms needed to complete the degree.

Exceptions to the Refund Policy: Students who experience events beyond their control may request an exception to the course refund policy by submitting a General Petition Form to the Registrar's Office. Petitions must be submitted in the same semester in which the course was taken, and must be accompanied by documentation of the circumstances leading to the request. Students who experience severe medical problems, a death in their immediate family, or who are called into active military duty may receive a 100% refund. Other requests will be reviewed on a case-by-case basis, and refund amounts (if awarded) will be decided by the Registrar. Petitions are reviewed monthly, and notification of the final decision is sent to the student by email. The General Petition Form can be downloaded at carey.jhu.edu/uploads/documents/