TUITION AND FEES

Tuition and Fees

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Payment

Full course tuition is due upon receipt of a bill (through SIS) from the Student Accounts Office. All other fees are payable as noted below. All fees are nonrefundable. Tuition is refundable only according to the refund schedule. If a student registers for a course but does not attend or officially drops/withdraws from a class, the student remains financially responsible for the tuition and fees associated with the course.

Application Fee

The application fee is $75 for all programs. The application fee must be submitted with the application and is not refundable under any circumstances. Johns Hopkins University alumni from any academic program will have their application fee waived. Please contact the Admissions Office to waive your fee.

Tuition

All tuition in the Advanced Academic Programs is determined according to the academic program of study and varies across AAP disciplines. Students will be charged tuition based upon individual courses within the program of study in which they have been admitted. If courses are taken outside of a student’s program of study, the student will pay the tuition rate in effect for the program in which the course is taken. Restrictions apply for how many courses may be taken outside of a student’s academic program and applied toward the degree (see section regarding registering for courses in other programs in AAP and outside of AAP).

Course Fees

In addition to tuition, some courses require field trip, laboratory, technology, material, or other related fees. These fees, specified in the course schedule (https://sis.jhu.edu/classes/) for each term, are payable at the same time as the regular tuition charges and are nonrefundable.

Technology Fee

All fully online and blended courses in AAP require an additional technology fee. This fee applies to all students registered in online classes, and it is not refundable.

Withdrawal from Academic Program

Students who elect to discontinue their program of study must formally withdraw from the program in writing by sending an email to aapregistration@jhu.edu. Once students formally withdraw from their program, they are no longer considered students at AAP and can no longer receive services including, but not limited to, library access, health insurance coverage, or career services.

Students who do not formally withdraw from their program by the end of the add/drop period will be charged the Continuous Enrollment Fee for up to two semesters, or until their status goes Inactive (please see Inactive Section (http://e-catalog.jhu.edu/arts-sciences/advanced-academic-programs/enrollment-services/registration/#inactivestatustext)). Inactive students are considered Withdrawn.

Thesis Continuation Course

Students who are in a thesis course and do not finish the thesis in the semester in which they enrolled for it must pay a thesis continuation fee of $500 for each subsequent term (including summer) until a final grade has been submitted. Thesis continuation is relevant only for students currently in the process of completing a thesis and who need more time to finish the thesis. Thesis continuation has a course number in the AAP schedule of classes and can be registered for through SIS. Thesis continuation and continuous enrollment are different. A student working on his/her thesis should not complete the continuous enrollment registration; rather, they should complete the thesis continuation course. This fee, when paid, allows students to continue using university facilities, such as libraries and the Johns Hopkins Enterprise Directory (JHED).

Graduation Fee

The graduation fee is $100, payable upon receipt of a bill (through your JHU email account) from the Student Accounts Office. Student Accounts sends this bill upon submission of the application to graduate. Billing schedule is subject to change without advanced notice. However, any student who graduates must pay the $100 graduation fee.

Refund Policy

Students may elect to withdraw from one or more course(s) for a variety of reasons. Refunds apply only to the tuition portion of a student’s charges, excluding the field trip, lab, or technical fees, and are calculated based on the date the student request to drop or withdraw is received by the:

Advanced Academic Programs Registration Office
The Johns Hopkins Bernstein/Offit Building
1717 Massachusetts Ave. NW, Suite 101
Washington, DC 20036-2001

Such a request can be made by using the add/ drop form (https://advanced.jhu.edu/forms/). Complete the form online or fax the form to the Registration Office at 202-452-1970. Telephone withdrawals are not accepted. Instructors or advisors never authorize or process withdrawals, though it is certainly courteous to inform the instructor of the intent to withdraw. Refunds are not granted to students suspended or dismissed for disciplinary reasons. Students who drop a course before Week 4 of the term will not have that course listed on their official transcript. Students who drop a course after the start of Week 4 and before the end of the semester will receive a W on their official transcript, indicating withdrawal from a course. The refund schedule (https://advanced.jhu.edu/forms/) for each semester is posted on the Website (choose Step 4: Paying for Your Courses).

Refunds are made in accordance with the schedule listed below and are updated on the website for each semester/term. If a student withdraws after the registration has been processed, the refund to which the student is entitled depends on the date the request is received by the Advanced Academic Programs Registration Office. On-site courses (e.g.,
international or regional) may be subject to a separate refund policy. Courses offered by other JHU divisions are subject to that division’s refund schedule.

**Appeal Process**

In the case of rare or exceptional personal medical situations or personal military requirements, a student may request to appeal the standard AAP refund schedule/policy. Refund policy appeals must be submitted in writing (and received) by the Advanced Academic Programs Registration Office no later than the last day of classes of the next semester/term. All supporting documentation and/or a thorough written explanation for the appeal must be included. In cases of rare or exceptional medical situations, supporting documentation should be limited to a letter from the appropriate medical professional, detailing the dates of care and the fitness for the student to attend class during that time. The appeal will be reviewed by the associate dean of AAP. Review times may vary depending upon the complexity of the appeal. Average review times for appeals range from four to six weeks from the date received. All decisions are final.

**Refund Schedule**

<table>
<thead>
<tr>
<th>Drop Date</th>
<th>Refund</th>
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<tbody>
<tr>
<td>Prior to the first day of class</td>
<td>dropped at 100 percent</td>
</tr>
<tr>
<td>First week of class and prior to the second week of class</td>
<td>dropped at 90 percent</td>
</tr>
<tr>
<td>Second week of class and prior to the third week of class</td>
<td>dropped at 75 percent</td>
</tr>
<tr>
<td>Third week of class and prior to the fourth week of class</td>
<td>dropped at 50 percent</td>
</tr>
<tr>
<td>Beginning the fourth week of classes, courses will be withdrawn (W appears on transcript)</td>
<td>no refund</td>
</tr>
</tbody>
</table>

Some AAP programs may offer courses at an international location or at a site that is not on the Johns Hopkins University premises. These courses may have different registration deadline requirements and refund schedules, as well as additional registration paperwork and fees. Students should check the website and SIS messaging carefully for these differences.